



**CLOSE CREDIT ACCOUNT FORM**

Date:  
To:  
From:  
Re: Account Number \_\_\_\_\_

Please close the above account. Reasons for closing the account are listed below.  
If you report to a major credit bureau, please indicate that this account was closed at my request.

\_\_\_\_\_ I have not used this account for several months and do not plan to use it in the future.

\_\_\_\_\_ I can get a card with a lower annual fee from another creditor. I have enclosed the cut up card.

\_\_\_\_\_ Other \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please send written confirmation that the account has been closed. Thank you.